

REQUEST FOR PROPOSALS

The Pasco County Housing Authority hereby requests proposals for the position of Attorney. The factors which will be considered, in addition to the fees proposed, are knowledge and experience in the following areas: programs administered by the United States Department of Housing and Urban Development (HUD) and the United States Department of Agriculture (USDA Rural Development), including but not limited to Public Housing, Section 8 Housing Choice Voucher Programs, Section 8 New Construction, USDA migrant and family housing and the laws and regulations relating thereto; housing authority law; landlord/tenant law; employment law; and State and local government law. Knowledge and experience in the area of HUD and USDA Rural Development programs and the laws and regulations relating thereto and Housing Authority law will be considered most important. The services to be rendered will include attendance of all Housing Authority Board meetings, advising the Commissioners and the Executive Director in the above described areas, and rendering all required services with regard thereto. Please submit with your proposal the name of the primary Attorney who will represent the Housing Authority, and in his or her absence an alternate Attorney. Description of the Request for Proposals is available on the Pasco County Housing Authority website at www.pascocountyhousing.org.

Board selection may be based solely upon written responses, or if determined by the Board, interviews may be requested.

Please submit ten (10) proposals to Ms. Linda Wright, Interim Executive Director, Pasco County Housing Authority, 14517 7th Street, Dade City, Florida 33523. Deadline for submitting proposals is 2:00 p.m. on Tuesday, February 14, 2012, at which time proposals received will be publicly opened.

PROPOSALS MUST BE RECEIVED BY RETURN RECEIPT CERTIFIED MAIL
SEALED AND CLEARLY MARKED "ATTORNEY PROPOSALS"

"THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER"
AN EQUAL OPPORTUNITY EMPLOYER

